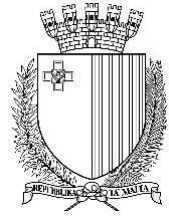


Anness A

Ministeru	Ministeru għas-Sahħa u Anzjanita' Attiva.
L-impjeg	Espressjoni ta' Interess minn fost l-Uffiċjali Pubbliċi biex jiġu assenjati dmirijiet bhala: Senior Staff Nurse u/jew Staff Nurse biex jgħamel parti mit-tim tal-Assesjar Gerjatrika (GAT) fil-Ministeru għas-Sahħa u Anzjanita' Attiva



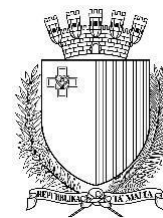
GOVERNMENT OF MALTA
MINISTRY FOR HEALTH AND ACTIVE AGEING
OFFICE OF THE PERMANENT SECRETARY - Active Ageing

Dmirijiet u responsabbiltajiet

- i. Jiprovdi evalutazzjoni olistika tal-bżonnijiet tal-anzjani li jiġu ammessi fil-Kaži ta' Emergenza u navigahom fil-sistema skont il-bżonnijiet tagħhom;
- ii. Jiffacilita' l-ħruġ immedjat u t-trasferiment għall-komunità jew faċilitajiet oħra ta' kura inkluż kura intermedja u kura ta' riabilitazzjoni;
- iii. Jaġixxi bhala punt ċentrali u persuna ta' referenza ewlenija għall-pazjenti u l-għalliem informali tagħhom għal appoġġ u pariri;
- iv. Issegwi l-pazjenti li jiġu ammessi fl-Isptar Mater Dei u, f'kollaborazzjoni fil-qrib mal-pazjenti, 'carers' informali tagħhom, il-ġeriatrici u t-tim multidixxiplinari, aqblu fuq pjan ta' kura u ħruġ;
- v. Issegwi l-progress tal-pazjent u, f'kollaborazzjoni mal-partijiet kollha interessati, aġġorna l-pjan ta' kura skont dan;
- vi. Jiprovdi istruzzjonijiet komprensivi dwar il-kura ta' ħruġ u informazzjoni, kemm verbali u/jew bil-miktub, rigward il-kundizzjoni tal-pazjent, it-trattament, in- nutrizzjoni, l-attivitajiet tal-ħajja ta' kuljum, l-appoġġ u s-servizzi disponibbli fil-komunità;
- vii. Jikkomunika ma' servizzi fil-komunità u referi skont dan għal segwitu u kura fil-komunità jew f'faċilitajiet oħra ta' kura;
- viii. Jiddokumenta l-azzjonijiet kollha u l-interventi ta' kura b'mod preċiż u fil-ħin fuq is-sistemi IT meħtieġa, inkluż iżda mhux limitat għal valutazzjonijiet magħmula, telefowns riċevuti, u reviżjonijiet mwettqa.
- ix. Kwalunkwe kompitu ieħor li s-superjur jista' jiddelega lilu/ha, kif jista' jkun meħtieġ
- x. Kwalunkwe dmir ieħor hekk kif ordnat mis-Segretarju Permanenti Ewlieni.

Annex A

Ministry	Ministry for Health and Active Ageing
Job title	Expression of Interest from amongst Public Officers to be assigned duties as Senior Staff Nurse and/or Staff Nurse to form part of the Geriatric Assessment Team (GAT) in the Ministry for Health and Active Ageing



GOVERNMENT OF MALTA
MINISTRY FOR HEALTH AND ACTIVE AGEING
OFFICE OF THE PERMANENT SECRETARY - Active Ageing

Duties and responsibilities

- i. Provides a holistic needs assessment of older adults who are admitted at Accident and Emergency Department and navigate them through to the system according to their needs;
 - ii. Facilitates immediate discharge and transfer to the community or other care facilities including intermediate care and rehabilitation care;
 - iii. Act as a focal point and key reference person to the patient and their informal carers for support and advice;
 - iv. Follows up patients who are admitted to Mater Dei Hospital and in close liaison with the patient, their informal carers, geriatricians and the multidisciplinary team, agree upon a care and discharge plan;
 - v. Follows the patient's progress and in collaboration with all stake holders amend the care plan accordingly;
 - vi. Provides comprehensive discharge care instructions and information either verbally and/or in writing regarding patient's condition, treatment, nutrition, activities of daily living, support and services available in the community;
 - vii. Liaises with the community service providers and refer accordingly for follow up and care in the community or other care settings;
 - viii. Documents all actions and care interventions in an accurate and timely manner on the required IT systems including but not limited to assessments done, telephones received, and reviews performed.
 - ix. Undertakes any other tasks, which the superior may delegate to him/her, as may be required
 - x. Any other duties as directed by the Principal Permanent Secretary.
-